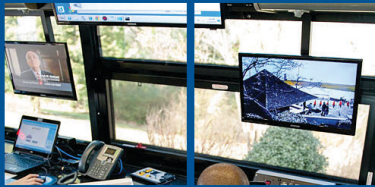




**BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES**

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UNITED STATES DEPARTMENT OF JUSTICE



## ABOUT THE BUREAU OF ALCOHOL, TOBACCO, FIREARMS AND EXPLOSIVES (ATF)

ATF is a federal law enforcement organization within the U.S. Department of Justice and is committed to protecting the public from violent crime and upholding the U.S. Constitution.

### WHO WE ARE

ATF is made up of special agents, industry operations investigators, intelligence research specialist, and professional staff who work together to safeguard lives and reduce violent crime.

ATF protects the public from crimes involving firearms, explosives, arson and the diversion of alcohol and tobacco products; regulates lawful commerce in firearms and explosives; and provides world-wide support to law enforcement, public safety and industry partners.

We value people, partnerships and justice

### WHAT WE DO

**FIREARMS:** ATF investigates the illegal use and trafficking of firearms and enforces the federal firearms laws and regulations, ATF issues federal firearms licenses and conducts federal firearms licensee qualification and compliance inspections.

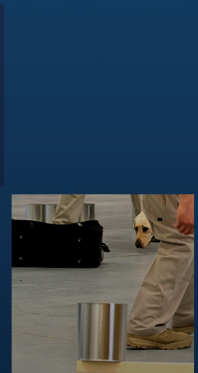
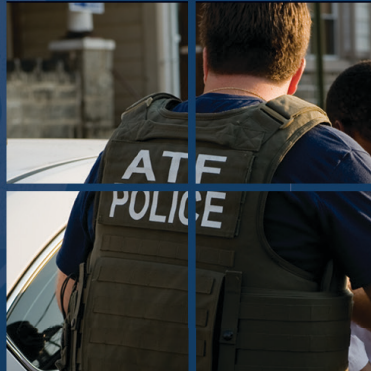
**EXPLOSIVES:** ATF investigates the illegal use and storage of explosives, as well as criminal bombings. ATF regulates and educates the explosives industry, and protects the public from inadequate explosives storage and security.

**ARSON:** ATF investigates federal crimes of arson involving violence, damage to property and houses of worship, and conducts advanced fire scene determinations.

**ALCOHOL & TOBACCO:** ATF investigates the interstate trafficking of illicit liquor and contraband tobacco.



JUSTICE



## SPECIAL AGENT

The career of an ATF special agent is unique and one of the most challenging in federal law enforcement. Headquartered in Washington, DC, ATF has field offices throughout the United States and its territories. Highly trained special agents are responsible for investigating violations of federal laws relating to firearms, explosives, arson, and alcohol and tobacco diversion. These investigations involve surveillance, interviewing suspects and witnesses, making arrests, obtaining and executing search warrants, and searching for physical evidence.

### SPECIAL AGENTS RESPONSIBILITIES:

Investigating criminal violations of federal laws within the enforcement jurisdiction of the U.S. Department of Justice.

Conducting investigations of violations relating to explosives, firearms, arson, and alcohol and tobacco diversion.

Preparing concise criminal investigative case reports.

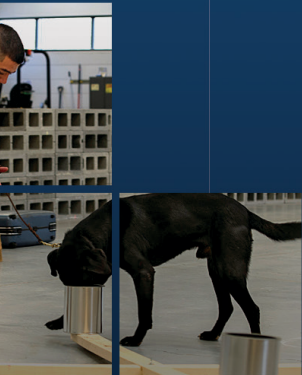
Testifying for the federal government in court or before grand juries.

Gathering and analyzing evidence through investigative leads, seizures, arrests, execution of search warrants, and a variety of other means.

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The profession of special agent is exciting and rewarding. Special agents must be tough both physically and mentally. They must also be able to handle rigorous training, personal risks, irregular hours, and extensive travel. Special agents are subject to reassignment to any ATF office in the United States, to include any U.S. territory or ATF overseas assignment.

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FIREARMS  
TRAINING



## INDUSTRY OPERATIONS INVESTIGATOR (IOI)

Industry operations investigators are the backbone of the ATF regulatory mission. Their work is primarily investigative and routinely involves contact with, and interviews of, federal firearms and explosives licensees, the general public and other local, state and federal agencies. IOIs conduct investigations and inspections of the firearms and explosives industry members.

### MAJOR DUTIES INCLUDE:

Conducting investigations and inspections designed to fulfill ATF's regulatory responsibilities pertaining to the firearms and explosives industries.

Conducting qualification inspections to verify that applicants meet all established legal requirements for obtaining a federal firearms or explosives license or permit.

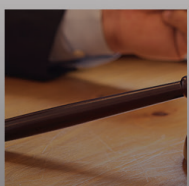
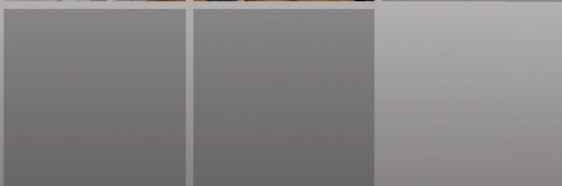
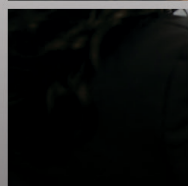
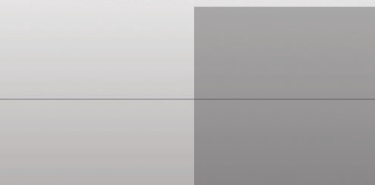
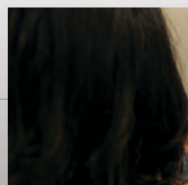
Conducting interviews, inspecting business premises and inventorying firearms and explosives to verify all products are accounted for and to ensure the traceability of both commodities.

Assisting ATF special agents as needed in criminal investigations.

Educating members of the firearms and explosives industries in their regulatory responsibilities and requirements under federal law.

The profession of an IOI is exciting and rewarding. Investigators must be tough both physically and mentally. They must also be able to handle rigorous training, irregular hours, and extensive travel. Investigators are subject to reassignment to any ATF office in the United States or territories.







## ATTORNEYS

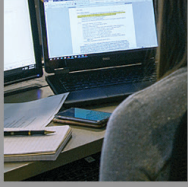
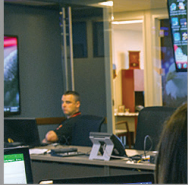
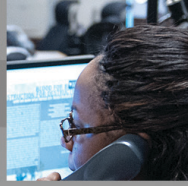
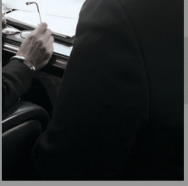
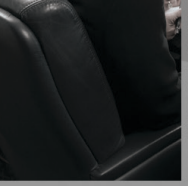
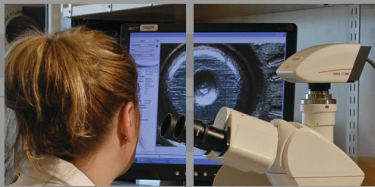
Attorney's primary mission at ATF is to prevent violent crime by enforcing and administering the Gun Control Act, the Federal firearms and explosives laws, and alcohol and tobacco trafficking laws. As a small agency with broad, interrelated missions involving law enforcement, regulatory compliance, and homeland security concerns, ATF affords attorneys, interns, and recent law school graduates the opportunity to experience a variety of legal disciplines in a dynamic and collegial environment.

The Office of Chief Counsel consists of approximately 80 attorneys who provide legal advice and services to the Bureau nationwide in support of programs and operations. A number of attorneys are located in ATF Headquarters in Washington D.C., where they provide legal advice and strategic guidance to Bureau leadership. Headquarters attorneys are divided into four practice groups: litigation;

management; disclosure, forfeiture and criminal law; and firearms, explosives, and arson. ATF attorneys are also based in field offices, where they work directly with special agents and industry operations investigators on active cases.

Although the responsibilities of ATF attorneys vary depending on the location or division to which they are assigned, they work closely with their colleagues around the country and their clients to support the mission of ATF as a law enforcement and regulatory agency. ATF attorneys are often encouraged to take opportunities to expand their knowledge and experience through details to other areas of legal practice.





## PROFESSIONAL/TECHNICAL

ATF offers tremendous career opportunities for a wide range of professionals. Because of the breadth and scope of ATF's mission, we employ professionals in fields as varied as intelligence analysis, laboratory sciences, information technology, human resources, general management, etc. No matter their field, all ATF employees are committed to fulfilling ATF's priorities and upholding ATF's core values.

**FORENSICS:** The career of an ATF forensic chemist involves forensic investigation, analysis, and interpretation of the composition, physical and chemical properties, molecular structure and chemical reactions of substances; the prediction of transformation they undergo; and the amount of matter and energy included in these transformations. This work requires a full professional education as well as training and experience in the field of forensic chemistry.

**INTELLIGENCE RESEARCH SPECIALIST:** The primary purpose of the intelligence research specialist (IRS) occupations within ATF involves gathering and assembling information on major complex, conspiratorial-type (multi-defendant) investigations of such targets as firearms and narcotics trafficking organizations, arson rings, traditional

and non-traditional organized crime groups, and equivalent criminal conspiracies. In doing so, they apply the principles and techniques of inductive and deductive reasoning, and the knowledge of either a geographical area or a functional area to produce finished intelligence reports based on a review of data from various sources. They interpret and project existing data to fill gaps in information, and review and evaluate finished intelligence reports from the point of view of their specific subject-matter field(s).

**ADMINISTRATIVE:** Administrative personnel advise officials and employees on hiring procedures, employee benefits, retirement benefits, performance, and pay administration. They also conduct in-depth, complex and integrated analyses and studies involving major program areas of the Bureau.





PROTECTING THE PUBLIC  
SERVING OUR NATION

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